

JAMES K. BISHOP

29 Park Ave. | Branford, Connecticut 78232 | 318.424.5100 | ctatkon@hotmail.com

EDUCATIONAL COORDINATOR/CONSULTANT

Innovative, passionate, and results-driven educational coordinator and qualified consultant with **10+ years education and consulting experience**. Drives organizations to reassess and reinvent operational strategies in order to maximize organizational impact. Thrives in leadership roles and succeeds at achieving the seemingly impossible within the realm of educational diversity.

PROFESSIONAL QUALIFICATIONS:

| | |
|--|-----------|
| <i>Towards Headship-Carnegie Leaders/National College</i> | 2010-2011 |
| <i>Investing in Diversity (Leadership), Connecticut Institute of Education</i> | 2009-2010 |
| <i>Qualified Teachers Status, DFE</i> | 2000 |

WORK EXPERIENCE:

BRANFORD CITY COUNCIL, *Branford, Connecticut* 2005-Present

Educational Consultant, Diversity and Inclusion

- Challenged and supported over 7 secondary and primary schools within Branford to transform cultures, policies, and practices surrounding vulnerable pupils at risk of underachievement
- Consistently ranked as top 10% of council members in driving success within school district
- Secured and managed change by mainstreaming issues and achieving local & national achievement targets for vulnerable pupils
- Managed a team of 8 in order to secure \$4 million in funding for 2015 Branford Diversity Initiative

DAVID C. ANCHIN CENTER, UNIVERSITY OF SOUTH FLORIDA, *Tampa, Florida* 2011-2013

Graduate Research Associate, Grant Writer, and Curriculum Coordinator

- Facilitated development of curricula and professional competencies for funded projects
- Completed and submitted formative and summative technical reports
- Responded to requests for proposals (RFP) with requested grant submissions

EDUCATIONAL QUALIFICATIONS:

| | |
|--|------|
| Cornell University , Ithaca New York | |
| <i>Post Graduate Certificate of Education (with merit)</i> | 2000 |
| <i>Bachelors of Arts (Hons.), Theology & Religious Studies</i> | 1999 |

ACHIEVEMENTS:

Black Achievers award, award for most innovative member of USF center (1999 & 2006)

Owned an equality and diversity training company, which provided training nationally for colleges and Universities

Co-wrote three textbooks for Human Resources Management

SKILLS INTERESTS:

Stephen Lawrence Education Standard assessor | Director of an intergenerational supplementary school (ages 8-80) | Photojournalism and other visual media | Skilled in graphic design software: Adobe Design, Adobe Illustrator | Proficient in Microsoft Office: Word, Excel, Publisher, Outlook | Experienced public speaker

ROBERT J TZIKIAS

29 Park Ave. | Branford, Connecticut 78232 | 318.424.5100 | rtzikias@hotmail.com

December 21, 2015

Robert S. Smith
Dean of Students
University of South Florida
4202 E Fowler Ave
Tampa, FL 33620

Re: Professorship Opportunity

Dear Dr. Robert Smith,

I am interested in instructing as Professor of Biological Sciences at University of South Florida. In particular, I am drawn to CMMB's philosophy of the pursuit of excellence through scholarly publications and leading by example. I bring 10 years of distinguished research, teaching experience, and a unique background that will distinguish me as a strong candidate for this position. I've taught in 3 different countries, and through my travels, I have demonstrated great resourcefulness, flexibility, and capability as an educator.

Within the last 5 years, I've been able to establish myself as an expert in the realm of therapy and human health:

- In 2012, I partnered with Cornell University researchers to develop best practices for spinal therapy; our techniques are currently being taught at 3 major campuses in the US.
- One of my publications is being used as a required reading for 8 major universities, showing my understanding of appropriate college educational material.
- I've written 3 keynote articles regarding therapy that have been featured in major online publications in the United States, South Korea, and France.
- I became certified through 4 national chiropractic organizations in the areas of point therapy and Swedish massage.

My passion for the fields of human health and biology has given me much success—and continues to drive me to inspire the same passion in my students. My experiences teaching ESL, English Literature, Medicine, Physical Therapy, and Health Management have prepared me to provide quality instruction for students across varied subjects.

As an experienced and motivated researcher with substantive knowledge in my field and skills of classroom management and instruction techniques, I feel confident in my abilities to excel as a Professor of Biology. I look forward to discussing possible opportunities with you in the near future. Please feel free to contact me via e-mail with questions or for further information.

Sincerely,

Robert Tzikias